



**INLAND WATERWAYS AUTHORITY OF INDIA**  
( A Statutory Body under Ministry of Shipping, Govt. of India )  
Head Office A-13 ,Sector -1, Noida, U.P -201301

**Brief Employment Notice no : IWAI/ SRC/ 8 /2017 Dated: 14/12/2017**

Inland Waterways Authority of India invites applications from Indian nationals working in offices of Central/State Governments/Public Sector Undertakings/Statutory or Autonomous bodies for filling up the below mentioned post on deputation basis for a period of three years as detailed below :

S.N/ Post code	Name of post	Consolidated Pay / Pay-scale	No of post	Method of recruitment
D.5	Hindi Officer	level 10 in the pay matrix as per 7 <sup>th</sup> CPC; (pre-revised Pay Band –III of Rs. 15600-39100 + Grade Pay Rs. 5400/-)	01	Deputation basis for 03 years

Interested candidates possessing requisite qualifications and experience may send their applications to Assistant Secretary (SRC), IWAI, Noida; so as to reach within 45 days from the date of publication of this advertisement in Employment News, or by 30/01/2018 whichever is later. Complete details of the Circular dated 14/12/2017 and prescribed format of application may be seen under the head “vacancy” in the website of IWAI [www.iwai.nic.in](http://www.iwai.nic.in).

**Sd/-  
SECRETARY**



**INLAND WATERWAYS AUTHORITY OF INDIA**  
( A Statutory Body under Ministry of Shipping, Govt. of India )  
Head Office A-13 ,Sector -1, Noida, U.P -201301

**F. No. 12-IWAI/Estt.SRC/ 30/2017**

**Dated: 14/12/2017**

**CIRCULAR**

IWAI invites application from Indian nationals working in offices of Central/State Governments/Public Sector Undertakings/Statutory or Autonomous bodies for filling up the below mentioned post on deputation basis for a period of three years located in Head Office Noida, as detailed below :

S.N/ Post code	Name of post	Pay-scale	No of post	Method of recruitment
<b>D.5</b>	<b>Hindi Officer</b>	Level 10 in the pay matrix of 7 <sup>th</sup> CPC; (pre-revised Pay band -III of 15600-39100, Gr. pay-Rs. 5400/)	<b>01</b>	Deputation basis for 03 years

**Eligibility criteria :**

Officer from the Central/State Govt./Statutory or Autonomous Bodies/Public Sector Undertakings.

a) Holding analogous post on regular basis **OR**

With 3 years regular service as a Senior Hindi Translator in the PB-II scale of Rs. 9300-34800/- with grade pay of Rs. 4200/- or equivalent ; **OR**

With 8 years regular service as a Junior Hindi Translator in the PB-I scale of Rs. 5200-20200/- with grade pay of Rs. 2800/- or equivalent. **AND**

(b) Possessing the educational qualifications & experience specified as under :

i) Master's Degree from a recognized University or equivalent in Hindi with English as a subject at the degree level. **OR**

Master's Degree from a recognised university or equivalent in English with Hindi as a subject at the degree level. **OR**

Master's Degree from a recognised university or equivalent in any subject with Hindi and English as a subject at the degree level. **OR**

Master's Degree from a recognised university or equivalent in any subject with Hindi medium and English as a subject at the degree level. **OR**

Master's Degree from a recognised university or equivalent in any subject with English medium and Hindi as a subject at the degree level.

ii) 5 years' experience of terminological work in Hindi and or translation work from English to Hindi or vice-versa preferably or technical or scientific literature. **OR**

Five years' experience of teaching / research / writing or Journalism in Hindi.

**Desirable :-**

i) Knowledge of Sanskrit or a modern Indian Language.

ii) Experience of organising Hindi classes or Workshops for noting and drafting.

**Maximum Age Limit :-** Below 56 years, as on the closing date of receipt of application (i.e 30/01/2018).

**GENERAL INFORMATION**

1. The Authority is following Central Govt. Rules & Regulations in service matters. Leased accommodation and medical reimbursement are provided as per rules of the Authority.
2. The post has all India transfer liability.
3. Mere possession of essential qualifications will not entitle a candidate to be selected for the post. The decision of the Authority as to the eligibility of a candidate shall be final and no correspondence in this regard will be entertained.
4. Outstation candidates, if called for the interview shall be paid 3<sup>rd</sup> AC rail fare as per their entitlement for to and fro journey by the shortest route subject to production of proof of journey.
5. Canvassing in any form shall be ground for disqualification.
6. Application should be sent either in Hindi or English duly signed with photograph, attested copies of certificates of educational qualifications, experience, documents in support of claim of SC / ST / OBC / Ex Serviceman etc.
7. Persons working in Central/State Governments/UTs/PSUs/ Statutory or Autonomous Bodies should submit their application through proper channel. If any delay is anticipated, advance copy of the application may be sent so as to reach before the closing date. Incomplete application or applications received after the due date are liable to be rejected.
8. Copies of APAR's , for the past 5 years (from 2012-2013 onwards) along with vigilance clearance and Integrity certificate are also required to be enclosed.
9. The interested candidates may send their application, within a period of 45 days (last date of submission / receipt of application : 30/01/2018) , from the date of publication of this advertisement in Employment News, in a closed envelope superscribing **“Application for the post of Hindi Officer on deputation basis”** to the Assistant Secretary (SRC), Inland Waterways Authority of India, A-13, Sector-1, Noida-201 301 (U.P.).

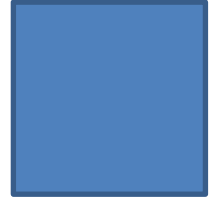
Sd/-  
**SECRETARY**

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**PROFORMA**

**APPLICATION FOR THE POST OF ..... (ON DEPUTATION BASIS)**  
**POST CODE : .....**

- 1. Name in full (in Block Letters) :
- 2. Father's/Husband's Name :
- 3. Address for communication :  
( with Pin Code , Telephone number & Email ID)
- 4. Permanent Address :
- 5. (a) Date of Birth (in Christian era) :



- (b) Age as on closing date of application :
- 6. Nationality :

7. Whether belongs to SC/ST/OBC/Ex-Serviceman/PH :

9. Whether working in any Central/State/UT/Autonomous body/PSU/Port Organization/Semi-Govt. :

10. Educational/Professional Qualifications (kindly indicate and enclose copy

11. Experience : (including present employment)

S. No	Name of Employer	Designation of The post held & nature of appointment	Pay scale/ Salary(CDA/ IDA)	Date of Joining	Date of Leaving and Reasons for leaving	Nature of Duties performed

12. Languages known :

13. Any other information such as experience, training, publication etc. in support of suitability for the post :

**UNDERTAKING**

I hereby solemnly declare that the information given above is true and correct to the best of my knowledge and belief. I have carefully gone through the vacancy circular / advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the candidate

Date.....

Address.....

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**CERTIFICATE**

**(To be filled in by the parent office / Department)**

01. Certified that the particulars furnished by the applicant have been checked from available records and found correct.
02. Certified that the candidate is eligible for the post as per conditions mentioned in the advertisement.
03. Certified also that no vigilance case is either pending or being contemplated against the applicant. Integrity of the applicant is also certified.
04. Photocopies of complete and upto date ACR /APAR dossier of the officer for the last five years, from 2011-12 onwards duly attested, on each page enclosed.
05. No major/minor penalty has been imposed on the concerned officer during the preceding ten years.

**Signature**

**Name & Designation of the Head of the Department /**

**Authorized Signatory with seal**

**Telephone Number**