

New Delhi, the 22<sup>nd</sup> June, 2017

- To
1. The Secretary General  
Lok Sabha Secretariat / Rajya Sabha Secretariat, New Delhi
  2. The Secretary,  
President's Secretariat / Vice-President's Secretariat / Election  
Commission of India / Union Public Service Commission / Central Vigilance  
Commission
  3. The Registrar (Administration), Supreme Court of India.
  4. The Chairman, University Grants Commission.
  5. All State Governments / Union Territories / Resident Commissioners in New  
Delhi.

Subject:- Filling up of one post of Deputy Director (Implementation) in the  
Department of Official Language in Ministry of Home Affairs on  
**Deputation/Promotion basis-reg.**

Sir,

I am directed to say that it is proposed to fill up one post of Deputy Director  
(Implementation) on **deputation/promotion** basis in the Department of Official  
Language in this Ministry. The particulars of the post, eligibility conditions, etc., are  
given in Annexure-I.

2. The pay of the selected officer will be regulated in accordance with the Department  
of Personnel & Training's O.M. No. 6/8/2009-Estt. (Pay II) dated 17.06.2010 as  
amended from time to time.
3. The maximum age limit for appointment on deputation shall be 56 years.  
Accordingly, the persons who will be crossing the age of 56 years, on the last date of  
receiving of applications as indicated in para 5 need not apply.
4. Officers who volunteer for the post will not be permitted to withdraw their names  
later. Only such recommendations as are accompanied by the requisite personal data as  
in Annexure-II will be considered.
5. It is requested that wide publicity may be given to the vacancy circular amongst  
staff under your administrative control and, applications, in duplicate, in the enclosed  
pro-forma (Annexure-II) **along with cadre clearance and attested copies (with rubber  
stamp on each page) of complete and up-to-date ACRs for the last five years** of the  
officers who can be spared in the event of their selection, may be sent to **Under  
Secretary (Ad-V), Ministry of Home Affairs, Room No. 15, North Block, New Delhi-  
110001**, within a period of **45 days** from the date of publication of this circular in the  
Employment News. Applications received after the last date or without the copies of  
ACRs or other-wise found incomplete will not be considered. While forwarding the  
applications, it may also be verified and certified that the particulars furnished by the  
officers are correct and no disciplinary case is either pending or contemplated against  
him/her. The integrity of the Officer may also be certified and it may be confirmed that  
no major/minor penalties have been imposed on him/her during the last ten years.

Yours faithfully,

मुख्य सचिव कार्यालय  
झारखण्ड, राँची  
ग.स.प्रे.सं. 3588  
तिथि 13/7/17

(Amarendra Singh)  
Under Secretary to the Govt of India  
Tel. No. 23092085

.....2/-.

आर.स.प्रे.सं. 1243  
गैर सरकारी प्रेषण संख्या 14/2017



No.A-35014/18/2014-Ad.V

New Delhi, dated the 22<sup>nd</sup> June, 2017

Copy to:-

- ✓ 1. All Ministries / Departments of the Central Government with the request that wide publicity may be given to the vacancy circular in their Ministry / Department and in their attached / subordinate offices. Applications of the eligible candidates may be forwarded to this Ministry in the prescribed pro-forma within a period of 45 days from the date of publication of the circular in Employment News.
- ✓ 2. All Sections / Desks in the Ministry of Home Affairs (including Department of Official Language and Department of Justice).
- ✓ 3. Leader and all Members of the office Council (Staff side), Ministry of Home Affairs.
4. NIC with the request to upload this letter on official website of the Ministry and also Intra MHA.
5. Guard File



(Amarendra Singh)

Under Secretary to the Govt of India  
Tel. No. 23092085

LD . 6.8.17