

F.No.12023/4/2016-Estt.

Government of India  
Ministry of Tribal Affairs

Shastri Bhawan, New Delhi

Dated: 1/7/2016

To,

1. All Ministries/Departments of Government of India
2. The Chief Secretaries to the State Governments/  
Union Territory Administrations

**Subject: Recruitment to various Group 'A' posts of the Ministry of Tribal Affairs and National Commission of Scheduled Tribes on deputation basis – regarding.**

Sir,

I am directed to say that various Group 'A' posts, as indicated in table below, falling under the cadre control of Ministry of Tribal Affairs and vacant in Ministry proper and National Commission of Scheduled Tribes (including its regional centers) are proposed to be filled up on deputation basis. The eligibility criteria prescribed for deputation are given at Annexure I.

S. No.	Name of the post	Scale of Pay/Grade pay of the post	No. of vacancies & Place of present vacancy
(1)	(2)	(3)	(4)
1.	Joint Director - Ministry of Tribal Affairs	PB - 3 Rs. 15600-39100 Plus Grade Pay Rs. 7600/-	New Delhi - 2 posts
2.	Deputy Director - Ministry of Tribal Affairs	PB - 3 Rs. 15600-39100 Plus Grade Pay Rs. 6,600/-	New Delhi - 1
3.	Director - National Commission for Scheduled Tribes	PB - 3 Rs. 15600-39100 Plus Grade Pay Rs. 7,600/-	Jaipur - 1 Bhopal - 1 Bhubaneshwar - 1
4.	Deputy Director - National Commission for Scheduled Tribes	PB - 3 Rs. 15600-39100 Plus Grade Pay Rs. 6600/-	Ranchi - 1 Raipur - 1
5.	Assistant Director - National Commission for Scheduled Tribes	PB - 3 Rs. 15600-39100 Plus Grade Pay Rs. 5400/-	Shillong - 1 Ranchi - 1 Raipur - 1

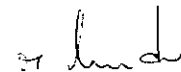
2. The vacancies are available at the stations as shown against each the post in the table above. However, all these posts carry All India Transfer Liability.

3. On appointment to the post, the pay of the officer and the other terms and conditions of the appointed candidate will be regulated in accordance with the instructions contained in the Ministry of Personnel and Grievances and Pension (Department of Personnel and Training), Office Memorandum No. 6/8/2009-Estt. (Pay II) dated 17.06.2010, as amended from time-to-time.

4. This may be brought to the notice of all eligible officers of your Department and bio-data of the willing officers may be forwarded in the proforma given at Annexure-II, in triplicate, alongwith their complete and up-to-date confidential report, APARs, vigilance clearance, a separate integrity certificate and a statement showing details of major / minor penalties imposed on them, if any, during the period of last 10 years, through proper channel, so as to reach Sh. M. Dilip Kumar, Deputy Secretary (Administration), Ministry of Tribal Affairs, Shastri Bhawan, New Delhi-110001 within a period of 60 days from the date of publication of this circular in the Employment News.

5. In case, it is decided to send copies of the confidential reports, those may be authenticated by an officer not below the rank of Under Secretary to the Government of India. Bio-data received after expiry of the prescribed period and / or found to be incomplete in any manner and / or not accompanying all the requisite documents will not be entertained. Bio-data of only those officers, whose services can be spared immediately on their selection, may be forwarded. Candidates, who apply for the post, will not be allowed to withdraw their candidature subsequently.

Yours faithfully,



(M. Dilip Kumar)

Deputy to the Government of India

Tel: 23387396

**Encl: as above**

Copy to:

1. All Organizations under Ministry of Tribal Affairs.
2. All Desks/Sections/Units of the Ministry of Tribal Affairs
3. NIC, MoTA (for uploading the advertisement on Ministry's website)



(M Dilip Kumar)

Deputy Secretary to the Government of India

Tel: 23387396

**A. Joint Director – Ministry of Tribal Affairs**


**DETAILS AND ELIGIBILITY CONDITIONS FOR DEPUTATION**

1. Name of the post : Joint Director  
2. Number of posts : 2 (Two) (New Delhi)  
3. Classification of post : General Central Service, Group 'A'  
4. Pay Band & Grade Pay : PB-3 -Rs. 15600-39100+GP Rs.7600  
5. Eligibility condition : Officers under the Central or State Governments or Union Territory administrations:-

- (i) Holding analogous posts on regular basis in the parent cadre or department; or  
(ii) with five years' service in the grade rendered after appointment thereto on regular basis in PB-3 in the pay scale of Rs.15600-39100 with Grade Pay of Rs.6600/- or equivalent in the parent cadre or department; and  
(iii) Possessing the educational qualifications and experience as under:-

**Essential:**

- (i) Master's Degree in Sociology or Social work or Anthropology or Economics or Statistics or Mathematics or Geography from a recognized University or Institute.  
(ii) Ten year's experience, out of which seven years should be in research or training or planning or evaluation or plan and project formulation relating



to Scheduled Tribes and Tribal Areas or in implementation of social sectoral programmes or tribal development programmes and three years should be in statistical data collection and analysis.

**Desirable: -**

- (i) Doctorate in sociology or social work or anthropology or economics or statistics or mathematics or geography from a recognized University or Institute.
- (ii) Three years' experience of writing or editing articles on matters related to tribal development, tribal welfare, customary tribal laws etc., in leading national dailies or journals as evidenced through copies of published work.

**Note 1:**

The departmental Deputy Director in PB-3 in the pay scale of Rs.15600-39100 with Grade Pay of Rs.6600 with 5 years' regular service in the grade shall also be considered along with deputationists and in case he is selected for appointment to the post, the same shall be deemed to have been filled by promotion.

**Note 2:**

The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. Period of deputation including period of deputation in another ex-cadre post held immediately

*Sr. D. D.*

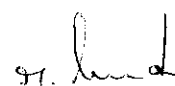
preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily exceed four years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of the receipt of applications.

**Note 3:**

For the purpose of appointment on deputation or promotion basis, the service rendered on a regular basis by an officer prior to 01.01.2006(the date from which the revised pay structure based on the 6<sup>th</sup> CPC recommendation has been extended) shall deemed to be service rendered in the corresponding Grade Pay or Pay Scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common Grade Pay or Pay Scale, and where this benefit will extend only for the post(s) for which that Grade Pay or Pay Scale is the normal replacement grade without any upgradation.

6. Period of deputation

:(period of deputation including period of Deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of application).



## 2. Deputy Director – Ministry of Tribal Affairs

### DETAILS AND ELIGIBILITY CONDITIONS FOR DEPUTATION

1. Name of the post	:	Deputy Director
2. Number of post	:	1 (One) (New Delhi)
7. Classification of the	:	General Central Service, Group 'A'
8. Pay Band and Grade	:	PB-3 -Rs. 15600-39100+GP Rs.6600
9. Eligibility condition	:	Officers under the Central or State Governments or Union Territory administrations: -

- (i) Holding analogous posts on regular basis in the parent cadre or department; or
- (ii) with five years' service in the grade rendered after appointment thereto on regular basis in PB-3 in the pay scale of Rs.15600-39100 with Grade Pay of Rs.5400/- or equivalent in the parent cadre or department; and
- (iii) Possessing the educational qualifications and experience as under:-

#### **Essential:**

- (i) Master's Degree in Sociology or Social work or Anthropology or Economics or Statistics or Mathematics or Geography from a recognized University or Institute.
- (ii) Five years' experience, out of which three years should be in research or training or planning in the field of Economic Development or Social Services or Welfare of Scheduled Tribes or in implementation of social sectoral programmes or tribal development programmes and two years should be in statistical data collection and analysis.

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**Desirable: -**

- (iii) Two years' experience in Tribal areas.
- (iv) Doctorate in sociology or social work or anthropology or economics or statistics or mathematics or geography from a recognized University or Institute.
- (v) Two years' experience of writing or editing articles on matters related to tribal development, tribal welfare, customary tribal laws etc., in leading national dailies or journals as evidenced through copies of published work.

**Note:**

The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Period of deputation :

(period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of applications).

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### **3. Director – National Commission for Scheduled Tribes**

#### **DETAILS AND ELIGIBILITY CONDITIONS FOR DEPUTATION**

1. Name of the post : Director
2. Number of post : 3 (Three) (Jaipur, Bhopal & Bhubaneswar-one each)
3. Classification of post : General Central Service, Group 'A'
4. Pay Band and Grade pay : PB-3 -Rs. 15600-39100+GP Rs.7600
5. Eligibility :
  1. Officers of I.A.S. with 9 years' Service as such; or
  2. Officers under the Central/State Governments: -
    - (a) (i) holding analogous posts; or
    - (ii) with 5 years' service in posts in the PB – 3 (Rs. 15600-39100) with Grade Pay of Rs. 6,600/- or equivalent; and
    - (b) Possessing the educational qualification as under:-

#### **Essential**

- (i) Master's Degree in Social work / Sociology / Social Anthropology/Social Psychology of a recognized University or equivalent.
- (ii) 10 years' experience in a supervisory capacity of work in planning or development of a social welfare organization or in the work relating to the welfare of Scheduled Castes/Scheduled Tribes.

#### **Note-I:**

Qualifications are relaxable at the discretion of the Union Public Service Commission in case of candidates otherwise well qualified.

#### **Note 2:**

The qualifications regarding experience is/are relaxable at the discretion of the Union Public Service Commission in case of candidates belonging to the Scheduled Castes/Scheduled Tribes at any stage of selection, the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available for filling up the vacancies reserved for them.

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#### **4. Deputy Director – National Commission for Scheduled Tribes**

##### **DETAILS AND ELIGIBILITY CONDITIONS FOR DEPUTATION**

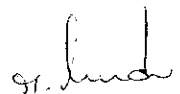
1. Name of the post : Deputy Director  
2. Number of post : 2 (Two) (Ranchi & Raipur – one each)  
3. Classification : General Central Service, Group 'A'  
of post  
4. Pay Band and : PB-3 -Rs. 15600-39100+GP Rs.6600  
Grade pay  
5. Eligibility : Officers under the Central/State  
Governments: -  
(a) (i) holding analogous posts; and  
(ii) with 5 years' service in posts in the PB – 3  
(Rs. 15600-39100) with Grade Pay of Rs.  
5,400/-  
(iii) With 8 years' service in posts in PB 2  
with Grade pay of Rs. 4600/-; and  
(b) Possessing the educational qualification as  
under:-

##### **Essential**

- (i) Master's Degree in  
Anthropology/Sociology/social  
work/Economics/Geography/Human  
Geography/Mathematics (with  
Statistics)/Psychology of a recognized  
University or equivalent.  
OR  
Degree of a recognized University or  
equivalent with one or more of the  
above subjects followed by Post  
Graduate diploma in Social Service  
Administration of a recognized  
University or equivalent.  
(ii) 7 years' experience of work in a  
supervisory capacity in planning or  
development of Social Welfare  
Organization.

##### **DESIRABLE**

- (i) Adequate acquaintance with problems  
relating to the welfare of Scheduled  
Castes/Scheduled Tribes.  
(ii) Experience of drafting  
reports/statistical methods.



(The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment on promotion. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same organization/department shall ordinarily not exceed 3 years)

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## **5. Assistant Director – National Commission for Scheduled Tribes**

### **DETAILS AND ELIGIBILITY CONDITIONS FOR DEPUTATION**

1. Name of the post : Assistant Director  
2. Number of post : 3 (Three) (Shillong, Ranchi & Raipur-one each)  
3. Classification : General Central Service, Group 'A'  
of post  
4. Pay Band and : PB-3 -Rs. 15600-39100+GP Rs.5400  
Grade pay  
5. Eligibility : Officers under the Central/State  
Governments: -  
(a) (i) holding analogous posts; or  
(ii) with 3 years' service in posts in the PB –  
2 with Grade Pay of Rs. 4,600/-  
(iii) With 5 years' service in posts in PB 2  
with Grade pay of Rs. 4200/-; and  
(b) Possessing the educational qualification as  
under:-

#### **Essential**

- (i) Master's Degree in  
Anthropology/Sociology/Social  
work/Economics/Geography/  
Mathematics/Human Geography/(with  
Statistics)/Psychology of a recognized  
University or equivalent.  
OR  
Degree of a recognized University or  
equivalent with one or more of the above  
subjects followed by Post Graduate diploma  
in Social Service Administration of a  
recognized University/institution or  
equivalent.  
(ii) 3 years' experience in a responsible  
capacity of field work relating to welfare of  
Scheduled Tribes.

Note:1. Qualification are relaxable at the  
discretion of the Union Public Service  
Commission in case of candidates otherwise  
well qualified.

Note:2. The qualifications(s) regarding  
experience is/are relaxable at the discretion of  
the Union Public Service Commission in the  
case of candidates belong to Scheduled Castes  
and Scheduled Tribes, if any stage of



selection, the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.

DESIRABLE

- (i) Experience of work in planning of development of social welfare.
- (ii) Experience of drafting study/survey reports/Statistics.

(The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment on promotion. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same organization/department shall ordinarily not exceed 3 years)

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Format of Application

APPLICATION FOR THE POST OF IN THE  
MINISTRY OF TRIBAL AFFAIRS/NATIONAL COMMISSION FOR SCHEDULED  
TRIBES ON DEPUTATION BASIS

1. Name and Address in Block letters :
2. Date of Birth (in Christian era) :
3. Date of retirement under Central / :  
State Government Rules
4. Educational & other Qualifications  
Possessed by the candidate :  
(relevant to essential qualifications  
Prescribed for the post)
5. Service to which the officer belongs  
and cadre (with year of batch)
6. Present post held and whether it is  
a cadre post (with address of the  
office)
7. Present grade and Scale of pay  
and date of appointment thereto on  
regular posts:
8. Are you holding analogous post on a Yes/No  
regular basis under Central/State  
Government:
9. Nature of present employment, i.e.  
Regular/ad-hoc/temporary/permanent
10. In case the present employment is held  
on deputation/contract basis, please  
state:
  - (a) The date of initial appointment;
  - (b) Period of appointment on deputation/  
Contract;
  - © Name of parent Office/organization  
To which you belong;
11. Details of Service in chronological order  
(attach separate sheet if required)

*Dr. S. S. S.*

S. No.	Name of the organization	Post held with pay scale	Period of service From to	Basic Pay (PB/Grade Pay)	Nature of appointment whether regular/ad-hoc/deputation	Duties in brief

12. Are you in the revised scale of pay?

If yes, give the date from which the the pay was revised (also indicate pre-revised scale of pay)

13. Pay and emoluments now drawn in revised scale

14. Whether belongs to SC/ST/OBC:

15. Additional information, if any,

16. Please state whether working under: -

- a) Central Government
- b) State Government
- c) Union Territory
- d) others (please specify)

17. Please state clearly whether in the light of above entries, you meet the requirement of the advertised post: (Yes/No)

Place:

Date:

Signature of the Applicant

**Certificate**

(to be filled in by the forwarding office)

1. Certified that the particulars furnished above by the applicant have been checked from available records and found correct.
2. Certified that the candidate is eligible for the post as per conditions mentioned in the advertisement.
3. Certified also that no vigilance case is either pending or being contemplated against the applicant. Integrity of the applicant is also certified.
4. Photocopies of complete and upto date CRs/APARs of the officer for the last 5 years, duly attested on each page enclosed.
5. No major/minor penalty has been imposed on the officer during the preceding ten years.

(Signature)

Name & Designation of the Head of the Department

(with seal)

Telephone number: \_\_\_\_\_