



Personnel

No. 17020/09/2015-SCD-VI

Government of India

Ministry of Social Justice and Empowerment

(Department of Social Justice and Empowerment)

Shastri Bhawan, New Delhi

Dated 02, 26 July, 2016

20 JUL 2016

**CIRCULAR**

Dr. Ambedkar Foundation established by the Government of India under the aegis of the Ministry of Welfare (now Ministry of Social Justice and Empowerment) invites application for filling up of the following posts in the Dr. Ambedkar International Centre, Ministry of Social Justice and Empowerment, New Delhi, on deputation basis from suitable candidates who fulfill the eligibility conditions as shown below:-

Sl. No.	Name of Post	No. of Posts	Pay Scale (Rs.)	Eligibility Conditions
1	Director	01	Rs.37400-67000/- (PB-4) with G.P. of Rs. 8700/-	Officers under the Central Government or State Government or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertaking or Semi Government or Statutory or Autonomous Organisation and holding:- (i) An analogous post on regular basis (or) (ii) A post in the scale of pay of Rs. 15600-39100/- (PB-3) with Grade Pay of Rs.6600/- from any organised service having ten years of regular Service in the Grade. (or) (iii) A post in the scale of pay of Rs. 15600-39100/- (PB-3) with Grade Pay of Rs.7600/- from any organised service having five years of regular Service in the Grade. (or) (iv) The officers eligible to be appointed as Deputy Secretary or equivalent level in the Government of India may also apply. In this case the post will be operated in pay scale of Deputy Secretary. <u>Desirable</u> Persons having good academic record and having experience of personnel, administrative and accounts matters.
2	Financial Advisor (At the level of Director)	01	PB-4 Rs.37400-67000 with G.P. of Rs.8700/-	Officers under the Central Government or State Government or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertaking or Semi Government or Statutory or Autonomous Organisation and holding:- (i) An analogous post on regular basis (or) (ii) A post in the scale of pay of Rs. 15600-39100/- (PB-3) with Grade Pay of Rs.6600/- from any organised service having ten years of regular Service in the Grade. Persons with accounts background/experience of rendering financial advice shall be given preference. (or) (iii) A post in the scale of pay of Rs. 15600-

कार्मिक, प्रशासनिक सुधार तथा राजभाषा विभाग  
भारत सरकार, नई दिल्ली  
चैर जरकारी प्रेषण संख्या: 2477/16

शुद्ध भाषण कक्षा, दिल्ली  
भारत सरकार, नई दिल्ली  
चैर प्रेषण संख्या: 3239  
दिनांक: 02/07/16

				<p>39100/- (PB-3) with Grade Pay of Rs.7600/- from any organised service having five years of regular Service in the Grade. Persons with accounts background/experience of rendering financial advice shall be given preference. (or)</p> <p>(iv) The officers eligible to be appointed as Deputy Secretary or equivalent level in the Government of India may also apply. In this case the post will be operated in pay scale of Deputy Secretary.</p> <p><u>Desirable</u></p> <p>Persons having good academic record and having experience of administrative, financial and accounts matters.</p>
3	Private Secretary	02	<p>PB-2 - Rs.9300-34800/- with G.P. of Rs.4600/-</p>	<p>Officers under the Central Government or State Government or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertaking or Semi Government or Statutory or Autonomous Organisation and holding Bachelor Degree:-</p> <p>(i) An analogous post on regular basis (or)</p> <p>(ii) A post in the scale of pay of Rs.9300-34800/- (PB-2) with Grade Pay of Rs.4200/- and having five years of approved or regular Service in the Grade. Persons having handled similar nature of job shall be given preference.</p>
4	Library & Documentation Officer	01	<p>PB.4- Rs.37400 -67000 + GP Rs.8700</p>	<p>Officers under the Central Government or State Government or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertaking or Semi Government or Statutory or Autonomous Organisation and holding:-</p> <p>(i) An analogous post on regular basis (or)</p> <p>(ii) Having ten years' regular service in the Pay Band 3 Rs.15600-39100 Grade Pay Rs.6600/- or equivalent. Persons having handled similar nature of job shall be given preference (or)</p> <p>(iii) Having five years' regular service in the Pay Band 3 Rs.15600-39100 Grade Pay Rs.7600/- or equivalent. Persons having handled similar nature of job shall be given preference.</p> <p>Possessing the following educational qualification and experience :-</p> <p>(i) Master's Degree in Library Science or Library and Information Science of a recognized University/Institute;</p> <p>(ii) 10 years' professional experience in a Library under Central/State Government/</p>

				<p>Autonomous or Statutory Organisation/PSU/ University or recognized Research or Educational Institution.</p> <p>(iii) One year experience of computerizing Library activities in a Library under Central/State Government/autonomous or Statutory Organisation/PSU/ University or recognized Research or Educational Institution</p> <p>(iv) Diploma in Computer Application from a recognized University or Institute.</p>
5	Associate Professor	02	PB-4- Rs.37400 -67000 + GP Rs.8700	<p>Officers under the Central Government or State Government or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertaking or Semi Government or Statutory or Autonomous Organisation and holding:-</p> <p>(i) An analogous post on regular basis(or)</p> <p>(ii) Having ten years' regular service in the Pay Band 3 Rs.15600-39100 Grade Pay Rs.6600/- or equivalent. Persons having handled similar nature of job shall be given preference (or)</p> <p>(iii) Having five years' regular service in the Pay Band 3 Rs.15600-39100 Grade Pay Rs.7600/- or equivalent. Persons having handled similar nature of job shall be given preference.</p> <p>Possessing the following educational qualification and experience :-</p> <p>(i) A candidate should have a Doctoral Degree</p> <p>(ii) He/she should have a first class or equivalent at the PG Degree or be qualified in Project, Policy Research, Research on Dr. Ambedkar, Library and Publication;</p> <p>(ii) Candidate should have a minimum experience of 8 years' in teaching/research/ industry/professional of which at least 4 years teaching experience should be at the level of Assistant Professor or equivalent.</p>
6	Superintendent Engineer	01	PB-4- Rs.37400 -67000 + GP Rs.8700	<p>Officers under the Central Government or State Government or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertaking or Semi Government or Statutory or Autonomous Organisation and holding:-</p> <p>(i) An analogous post on regular basis (or)</p> <p>(ii) Having ten years' regular service in the Pay Band 3 Rs.15600-39100 Grade Pay Rs.6600/-</p>

